

**Republic of Turkey**  
**MINISTRY OF HEALTH**  
**General Directorate of Basic Health Services**

**File: B.100.TSH.027.00.01/18330**  
**Subject: Enforcement of Regulations of Law #4207**

**06.06.08**

**TO..... GOVERNORSHIP**  
**(Provincial Health Directorate)**

Re: a) Our letter #15952 of 05.20.2008  
b) Our letter #17095 of 05.28.2008

Law #5727 on Amendments Made to the Law on Prevention of Hazards of Tobacco Products was published in the Official Newspaper (Resmi Gazete) #26761 on January 19, 2008, and it entered into legal force on May 19, 2008.

In relation to this, our letter (a) stated that the following measures should be taken in relation to the enforcement of the regulations of the Law: updating and expanding activities of the Provincial Tobacco Control Committee; performing evaluations necessary for the enforcement; forming communication centers within the Provincial Health Directorates; informing the public of the contact emails for the campaign organized to promote the Law and urgent printing of warning signs and posting such signs wherever they are required; our letter (b) outlined the steps to be taken, within the scope of the Law, in relation to the enforcement of the decisions related to the administrative sanctions within the framework of the Notification Regarding Procedures and Guidelines in Relation to the Enforcement of Decisions on Administrative Sanctions Imposed on Consumers of Tobacco Products in Public Places, Transportation, Buildings, and Facilities published in the Official Newspaper #26888 on May 27, 2008.

It is required that the abovementioned instructions are treated respectfully; that staff consisting of public health specialists is assigned to monitor the enforcement of the regulations of the Law throughout the provinces; that such assigned personnel fills out a form presented as Appendix 1 and submits it to the Secretariat of the Provincial Tobacco Control Committee; that the Committee corrects any errors and sends us, on a weekly basis, these forms processed as a form presented in Appendix 2; that the public is informed of new arrangements in relation to changes of working hours of the tobacco communication centers which would start operating during office hours as well.

Dr. Seraceddin COM  
Cabinet Officer  
General Directorate  
/signature/

Appendices:

- 1 – Law #4207 Monitoring Form
- 2 – Law #4207 Evaluation Form

DISTRIBUTION:

81 Provincial Governorships

## APPENDIX 1:

### LAW #4207 MONITORING FORM

Name of the Visited Place:

Visit Date:

- ☐ Public Building
- ☐ Legal Entity Building
- ☐ Legal Entity Restaurant, Cafeteria, Beer House etc.
- ☐ Public Transportation

<b>Smokefree Place, Transportation, Building, Facility, as required by the Law</b>	<b>YES</b>	<b>NO</b>	<b>EXPLANATIONS</b>
1. Warning signs "No Smoking"			
2. Smokefree air area posters, pictures etc., within the scope of the National Media Campaign			
3. Ashtrays, cigarette smoke, smell, other indicators of cigarette smoking			
4. Applied administrative fine			
5. Enclosed smoking rooms (only for buildings and facilities)			
6. Personnel authorized in writing to enforce decisions on administrative sanctions (only for public buildings)			
7. Insulation from other areas open to public (only for restaurants, cafeterias etc.)			
8. Appropriate air conditioning system (only for restaurants, cafeterias etc.)			
9. Other			

Visiting Person's Name:

## APPENDIX 2:

### LAW #4207 EVALUATION FORM

Between .../.../2008 and .../.../2008

Province:

Form Completion Date:

	Public Building		Legal Entity Building		Legal Entity Restaurant, Cafeteria, Beer House etc.		Public Transportation	
	Yes (count)	No (count)	Yes (count)	No (count)	Yes (count)	No (count)	Yes (count)	No (count)
1. Warning signs "No Smoking"								
2. Smokefree air area posters, pictures etc., within the scope of the National Media Campaign								
3. Ashtrays, cigarette smoke, smell, other indicators of cigarette smoking								
4. Applied administrative fine*								
5. Enclosed smoking rooms (only for buildings and facilities)								
6. Personnel authorized in writing to enforce decisions on administrative sanctions (only for public buildings)								
7. Insulation from other areas open to public (only for restaurants, cafeterias etc.)								
8. Appropriate air conditioning system (only for restaurants, cafeterias etc.)								
9. Other								

\* Please explain if applied.

Form Completed by: