

**MINISTRY OF
HEALTH**

SOCIALIST REPUBLIC OF VIETNAM
Independence - Freedom - Happiness

No: 11/2023/TT-BYT

Hanoi, date 11 month 5 year 2023

CIRCULAR

**Regulation on enforcement of smoke-free places
and nomination for Tobacco-Free Award**

Pursuant to the Law on Prevention and Control of Tobacco Harms dated June 18, 2012;

Pursuant to the Law on Education dated June 14, 2019;

Pursuant to the Law on Emulation and Reward dated November 26, 2003; revised Law on Emulation and Reward dated June 14, 2005 and revised Law on Emulation and Reward dated November 16, 2013;

Pursuant to the Government's Decree No. 77/2013/ND-CP dated July 17, 2013 detailing the implementation of the Law on Prevention and Control of Tobacco Harms on measures to prevent and control tobacco harms;

Pursuant to the Government's Decree No. 95/2022/ND-CP dated November 15, 2022 on the functions, tasks, powers and organizational structure of the Ministry of Health;

Pursuant to Prime Minister's Decision No. 47/2013/QĐ-TTg dated July 29, 2013 on the establishment and approval of the Charter on the organization and operation of the Vietnam Tobacco Control Fund;

At the proposal of the Director of Legislation Department, Director of the Medical Services Administration;

The Minister of Health promulgates a Circular on the enforcement of no-smoking places and nomination for Tobacco-Free Award.

Chapter I
GENERAL PROVISIONS

Article 1. Scope of regulation

1. This Circular provides guidance for arrangements of enforcing smoke-free places in clauses 2, 3, 4 and 5 of this Article; principles, standards and

procedures for awarding the Tobacco-Free Award and responsibilities of relevant agencies, organizations and individuals.

2. Places where smoking is completely prohibited indoor and within the premises:

- a) Healthcare facilities;
- b) Educational institutions;
- c) Care, nurturing, recreation and amusement establishments exclusively for children;
- d) Institutions or areas at high risk of fire or explosion as prescribed in Appendix No. II List of establishments in danger of fire and explosion promulgated under Governmental Decree no. 136/2020/NĐ-CP dated November 24, 2020 detailing a number of articles and measures to enforce the Law on Fire Prevention and Fighting and the revised Law on Fire Prevention and Fighting.

3. Places where smoking is completely prohibited indoor:

- a) Indoor workplaces of state administrative agencies, public non-business units, enterprises, political organizations, socio-political organizations, social organizations, socio-professional organizations and workplaces of other agencies, organizations and units, except for the venues specified in Clauses 2 and 5 of this Article;
- b) Indoor areas of public places: food service establishments, entertainment service establishments, railway stations, piers, bus stations, religious and belief establishments, convention centers, commercial centers, markets, theaters, cultural houses, cinemas, circuses, clubs, sports arenas, stadiums, community activities and common areas of residential areas and other public places, except for the places specified in Clauses 2 and 5 of this Article .

4. Public transport is completely non-smoking:

- a) Automobile;
- b) Airplane;
- c) Subway.

5. Locations where smoking is prohibited indoor but designated places for smokers are allowed:

- a) Airport quarantine area;
- b) Bars, karaoke bars, discotheques;
- c) Hotels, motels, guest houses, resorts and other tourist accommodation facilities;
- d) Public transport means are ships, trains.

Article 2. Subjects of application

This Circular applicable to agencies, organizations and individuals involved in the enforcement of smoke-free policy and nominated for the Tobacco-Free Award.

Chapter II IMPLEMENTATION ARRANGEMENTS PLACES WHERE SMOKING IS PROHIBITED

Article 3. General requirements for smoke-free places

1. Having a placement, printing, arrangements (referred to as placement) of signs or letters or symbols with non-smoking contents (referred to as signage). Agencies, organizations and individuals can refer to Template no. 1 and Template no. 2 in Appendix I attached to this Circular.

2. The signage must meet the following requirements:

- a) Content of the message is clear, easy to understand and concise;
- b) Durable, indelible material; The signage placed outdoor can withstand the effects of the external environment;
- c) Size and font size of the signage are suitable to the location and space of the signage; bold, legible letters; font color, symbols contrast with background color;
- d) Signage placed in public places in poorly lit conditions: with reflective or illuminated signs or other suitable forms to ensure easy visibility.

3. Placement of the signage meets the following requirements:

- a) Distance between the signage is suitable for the scale and space of each location;
- b) Place the signage in easy-to-observe positions, areas with high traffic; entrance gate to the premises, outdoor parking area; For indoor areas, place the signage at doors, front halls, reception areas, waiting chairs, floors of stairs, in elevators, roof-covered corridors, garages, toilets.

4. No ashtrays, smoking utensils, cigarette butts and butts available at locations where smoking is prohibited.

Article 4. Exclusive requirements for locations where smoking is completely prohibited indoor and within the premises

1. Having no-smoking signage at the premises.

2. Locations specified at Point a, Clause 2, Article 1 of this Circular: Minimum placement of signage at healthcare areas, wards, canteens, cafeterias.

3. Locations specified at Point b, Clause 2, Article 1 of this Circular: Minimum placement of signage in halls, meeting rooms, offices, classrooms, security rooms, libraries, multi-purpose rooms, canteens, cafeterias, boarding and semi-boarding rooms.

4. Locations specified at Point c, Clause 2, Article 1 of this Circular: Minimum placement of signage in meeting rooms, common rooms, cafeterias, rest rooms and other necessary areas with children.

5. Locations specified at Point d, Clause 2, Article 1 of this Circular: Place the signage at places as potential sources of fire and explosion risk.

Article 5. Exclusive requirements for places where smoking is completely prohibited indoor

1. Locations specified in Clause 3, Article 1 of this Circular: Minimum placement of signage in offices, halls, meeting rooms, security rooms, canteens, cafeterias.

2. In case this location has an outdoor area or premises where smoking is permitted, the permitted smoking areas should be away from doors, emergency exits and windows to ensure that smoke does not affect these places.

Article 6. Exclusive requirements for public transport with complete no-smoking

The signage is positioned on the cockpit side so that people sitting in public transport can easily see in the position of the up and down doors.

Article 7. Exclusive requirements for places where smoking is prohibited indoor but designated places for smokers are allowed

1. Having a signage indicating access to the designated smoking area. Agencies, organizations and individuals can refer to the sample Template no. 3 in Appendix I attached to this Circular.

2. Designated areas for smokers shall meet the following requirements:

a) Having a signage in where smoking is permitted. Agencies, organizations and individuals can refer to sample Template no. 4 in Appendix I attached to this Circular;

b) Room designated for smokers: Be separated with separate ventilation; no door open, exit, or discharge air to other rooms, non-smoking areas, or corridors shared with other rooms;

c) Having items to store cigarette butts and cigarette ashes;

d) Having fire prevention and fighting equipment in accordance with the law on fire prevention and fighting.

3. Hotels, motels, guest houses, resorts and other tourist accommodation facilities:

a) Minimum placement of signage in lobby, reception, common area, accommodation rooms;

b) Reserved areas for smokers (if applicable): not arranged in the common hall, not arranged as accommodation for non-smokers .

4. Ships: Having designated places for smokers located on the deck or private rooms that meet the requirements specified in Clause 2 of this Article.

5. Train: Reserved areas for smokers should be located at the end of the train, not in the connection area between 02 passenger cars.

Chapter III

NOMINATION FOR THE TOBACCO-FREE AWARD

Article 8. Tobacco-Free Award

1. The Tobacco-Free Award (referred to as Award) shall be awarded to organizations and individuals (nominees) whose no-smoking locations meet the standards specified in Article 11 of this Circular and shall be selected by the Award Selection Council at the Department of Health and Ministry of Health levels (Selection Council).

2. The award shall be decided by the Minister of Health at the proposal of the Award Selection Council at the Ministry of Health level (Ministry of Health-level Council).

3. The awarding is held and awarded every 2 years (referred to as the awarding period) and is valid during the award nomination period.

Article 9. Principles of award nomination

1. Eligible subjects, standards and procedures specified in this Circular.

2. Accuracy, openness, transparency, secret ballot, and majority decision.

3. No nomination for awarding to organizations or individuals who are under review by competent authorities for their disciplinary actions, handling violations of law or in the process of investigation, prosecution or trial; under inspection when there are signs of violations or there is a letter of complaint, denunciations being verified and clarified.

4. Each Award is referred to a type of location.

In case organizations and individuals have many different locations that meet the standards but under the same type of location, only 01 award will be considered for those locations. In case organizations and individuals have many

qualified locations that belong to different types of locations, each type of location shall be conferred with one award.

5. Each awarding period shall not exceed 30 Award. Depending on the actual conditions of each awarding period, the Ministry of Health-level Council shall decide on the number of Award conferred to the types of location.

Article 10. Awarding regime

1. The awarding regime constitutes:

- a) Certificate of Award issued by the Minister of Health;
- b) Logo (memento plaque) of the award;
- c) Regulatory bonuses (money);

2. Organizations and individuals conferred with the Award have the right to keep, display and use the Certificate and logo of the Award to advertise and communicate images on mass media.

Article 11. Criteria for Award Nomination

1. Criteria for Award Nomination:

- a) Meeting the requirements for implementation arrangements of non-smoking places specified in this Chapter II of Circular;
- b) In good compliance with the provisions of the clauses 1, 2, 3, 4 and 5 Article 25 of this Circular;
- c) No smoking behavior at locations where smoking is prohibited;
- d) No tobacco advertisement, promotion activities; direct marketing tobacco to consumers in any form; no permission to organize, allow or sell cigarettes at locations specified in Clauses 2, 3, 4 and 5 Article 1 of this Circular, except for duty-free shops in airport quarantine areas;
- đ) No reception of funding from tobacco industry and salers in accordance with the Law on Prevention and Control of Tobacco Harms.

2. Priority criteria for award nomination :

- a) Having initiatives on tobacco harm prevention and control that have been recognized by competent authorities;
- b) Having been awarded by competent agencies for good compliance with tobacco harm prevention and control regulations, priority order by awarding level, from high to low;
- c) Allocating institutional funds or mobilizing resources to enforce the smoke-free regulations (excluding funds from the VNTCF);
- d) Using camera to detect smoking behaviors in prohibited locations;
- đ) Having counseling rooms or regularly organizing tobacco cessation counseling and support activities;

e) Having educational materials, messages promoting smoking cessation. Having panels, posters, leaflets or other communication materials about the harmful effects of tobacco in visible locations, in highly trafficked areas of a non-smoking locations.

3. Timeline for nomination for awarding is 02 consecutive years up to the nomination time.

Article 12. Award Selection Council

1. The award selection council is organized in 02 levels: Department of Health and Ministry of Health-level Council.

2. The standing body of Provincial Health Department-level Council: a specialized unit assigned by Director of the Department of Health.

3. The standing body of Ministry of Health-level Council: Vietnam Tobacco Control Fund (VNTCF).

Article 13. Provincial Health Department-level Council

1. Composition of the Health Department-level Council;

The provincial Department of Health-level council has 07-09 members established by the Director of the Department, including:

a) Chair of the Council shall be the representative of the Department of Health of the province or centrally-run city;

b) Vice Chair of the Council is the head of the unit in charge of emulation and reward of the Department of Health of provinces and centrally-run cities;

c) Membership of the Council may involve representatives of agencies and units: Inspectorate of provincial Health Departments, Provincial Education and Training Departments; Department of Information and Communications; Department of Culture, Sports and Tourism/Department of Tourism and some other members shall be decided by the Director of the Health Department.

2. The Council shall have a Secretariat to be decided by the Director of the Department of Health. Leader of the provincial Centre for Disease Control is the Head of the Secretariat.

3. Duties of the Health Department Council:

a) Review of applications, selection and proposing for awarding to eligible nominees;

b) Take responsibility for proposing for Award; implementing the awarding process at the Department of Health level;

Article 14. Ministry of Health-level Council

1. Composition of the Ministry of Health-level Council:

The Council of the Ministry of Health has 09-11 members decided by the Minister of Health, including:

- a) Chair of the Council is a Deputy Minister of Health;
- b) Vice Chair of the Council is the head of Medical Services Administration and the Head of the Department of Personnel and Organisation;
- c) Membership of the Council may involve representatives of agencies and units: Ministry of Education and Training; Ministry of Culture, Sports and Tourism; Ministry of Public Security; Department of Legislation, Inspectorate of the Ministry of Health and other relevant agencies.

2. The Secretariat consists of representatives from some units under the Ministry: Department of Personnel Organization, Department of Legislation, Inspectorate of the Ministry of Health and VNTCF (Executive Agency, Control Board) decided by the Chair of the Council.

3. Duties of the Ministry of Health-level Council:

- a) Review of applications, selection and proposing for Award to eligible nominees (organizations and individuals) proposed by provincial-level councils;
- b) Responsibility for the organization of the awarding.

Article 15. Application for Award nomination

1. Application at the Department of Health:

- a) A written proposal with a list of nominees who have enforced well regulations on places where smoking is prohibited proposed by a technical advisory unit on tobacco control of the Department of Health, attached with achievements/merits of nominees whose locations are proposed for award nomination as specified in Appendix III enclosed to this Circular;
- b) Documents proving satisfaction of requirements and standards provided by nominees having locations (if any); proof of initiative; forms of award achieved; other documents and materials (if any).

2. Application at the Ministry of Health:

- a) Written request from the Department of Health for nomination of award;
- b) List of nominees for award;
- c) Minutes of meetings of Departmental Councils;
- d) Documents specified in Clause 1 of this Article.

3. Nominees preparing applications shall be responsible for the accuracy of documents and applications proposed for nomination.

Article 16. Process of award nomination and time for preparation and submission of documents

1. Before January 15 of the year of award nomination:

a) Ministries, sectors and agencies at the central level shall propose, notify and coordinate with units that have well enforced the smoke-free policy to complete the application and send it to the Department of Health of the province or centrally-run city where the institution is located;

b) Departments, administrations, sectors and agencies of provinces and centrally-run cities shall notify, propose, list and coordinate with units that have well enforced the smoke-free policy to complete application and send them to provincial Health Departments.

2. Before March 1 of the year when the award is nominated, the Standing body of the Provincial-level council consolidate and submit it to the Departmental-level Council for selection.

Each Department of Health shall propose 0, 1 (one) unit of each type of location specified in Clauses 2, 3, 4 and 5, Article 1 of this Circular;

3. Before April 1 of the year of nomination for award, the Department of Health shall send the application to the Ministry of Health-level council (through the Vietnam Tobacco Control Fund).

Article 17. Selection Process at Provincial Health Department Council

1. The Secretariat of the Provincial-level Council shall consolidate all applications and submit them to the Council for review, consideration and evaluation.

2. The Council shall appraise the application submitted by the Secretariat and submit it to competent authorities within 15 (fifteen) days from the date of receipt of complete applications as prescribed.

3. The council meets to review qualified applications and conduct a secret ballot. In case a member of the Council is absent, opinions shall be collected by vote. Applications that achieve 90% or more of votes of the total number of Council members according to the institutional decision shall be included in the list to be submitted to the Ministry of Health-level Council.

4. The Secretariat shall record the minutes of meetings of the Council and complete the procedures for the Standing Council to submit to the Ministry of Health-level Council. The Secretariat is responsible for the accuracy of the compilation of applications.

Article 18. Selection process at the Ministry of Health-level Council

1. The Secretariat of the Council shall compile all applications and appraise them and submit them to the Council for consideration.

2. Within 20 (twenty) days from the date of receipt of the written submission by the Secretariat, the Council shall meet to review the qualified

applications and conduct a secret ballot. In case a member of the Council is absent , opinions shall be collected by vote. Applications that reach 90% or more of votes of the total number of Council members according to the institutional decision shall be included in the list to submit to the Minister of Health for consideration and decision.

In case more than 30 applications meet the criteria, the Awarding Council shall base itself on the priority criteria specified in Clause 2, Article 11 of this Circular to consider and decide.

3. The Secretariat is responsible for recording minutes of meetings of the Council, completing procedures for the Standing Council to submit to the Minister of Health for nomination and signing the Decision on awarding Tobacco-Free Award. The Secretariat is responsible for the accuracy of the compilation of records.

Article 19. Announcement and Organizations of Awarding

1. After the Minister of Health makes a decision on Awarding, the Standing Council shall submit it to the Minister of Health (through the Department of Personnel Organization) for nomination and decision on the organization of Awarding Ceremony.

2. The awarding ceremony shall be held in observance of World No Tobacco Day (May 31) and National No Tobacco Week (May 25-31).

3. The awarding ceremony shall be solemn, economical and efficient.

4. The awarding shall be widely reported in the mass media.

5. The Ministry of Health shall announce the list of nominees on the portal of the Ministry of Health and introduce the award-winning organizations and individuals to agencies, organizations and associations for promotion and communication.

Article 20. Budget for awarding and contents for the nomination

1. Funding for the nomination and award shall be allocated from VNTCF specified at Point b, Clause 2, Article 29 of the Law on Prevention and Control of Tobacco Harms; Point e, Clause 2, Article 11 of Circular No. 45/2014/TT-BTC dated April 16, 2014 of the Ministry of Finance guiding the collection and payment of compulsory contributions, financial management regimes and accounting and accounting regimes for the VNTCF and other lawful sources as prescribed by law.

2. The use of funds must ensure compliance with regulations.

3. The VNTCF shall, based on the actual situation of the year in which the Award is conferred, formulate the level of expenditure for the nomination and

award and submit it to the Management Council for decision according to regulations on expenditure contents:

- a) Formulate and implement the selection plan of the Council;
- b) Appraise Applications for award nomination;
- c) Hold Council Meetings;
- d) Publish information on selection in the mass media;
- đ) Spend on promotional activities, introducing Award, award conferring;
- e) Hold press briefing on award selection;
- g) Organize awarding ceremony;
- h) Print and photograph documents for selection; print certificates; purchase of the Certificate frame; as a award logo (memento);
- i) Bonuses for organizations nominated for the award;
- k) Travel and accommodation expenses for representatives of the nominees during the awarding ceremony;
- l) Other prescribed activities.

Article 21. Recall, cancellation of Award, settlement of complaints and denunciations

1. In case of violations during the award process or the nominees do not meet the prescribed standards, depending on the nature and seriousness of the violation, the provincial-level Council shall propose the Ministerial-level Council to consider and submit to the Minister of Health to revoke the Award or cancel the results of the award.

2. All complaints and denunciations during and after the awarding process shall be handled in accordance with the provisions of law.

Chapter IV
RESPONSIBILITY FOR IMPLEMENTATION

Article 22. Responsibilities of People's Committees of provinces and centrally-run cities

- 1. Give direction for enforcement of this Circular in the locality.
- 2. Direct and organize the work of inspecting, examining and handling violations of the law on the implementation of regulations on places where smoking is prohibited.
- 3. Annually, report the results of local enforcement of smoke-free policy in a general report on tobacco harm prevention and control to the Ministry of Health for synthesis and reporting to the Government as regulated.

Article 23. Responsibilities of units under the Ministry of Health

1. Medical Services Administration:

- a) Organize professional and professional training and training; information, education and communication on enforcement of smoking bans;
- b) Inspect, examine, propose rewards and handle violations of the law on enforcement of regulations on smoking ban according to its competence;
- c) Summarize and report periodically and irregularly on the enforcement of smoke-free regulations in accordance with the law on prevention and control of tobacco harms;

2. Department of Personnel Organization provides professional guidance on the nomination of the Tobacco-Free Award.

3. The General Department of Preventive Medicine shall organize, guide and integrate the enforcement of regulations on places where smoking is prohibited to prevent and control risk factors of non-communicable diseases.

4. The Health Environment Management Agency shall organize, guide and integrate the enforcement of regulations on places where smoking is prohibited into school health, 'green, clean and beautiful healthcare facilities' and other appropriate activities in the field of health environment.

5. Ministry of Health Inspectorate:

- a) Organize professional and professional training on inspection and sanction of administrative violations on regulations on smoking prohibition;
- b) Inspect, examine and handle violations of the law on enforcement of regulations on smoking ban.

6. Health Legislation Department involves in propaganda, dissemination and education; monitoring law enforcement on places where smoking is prohibited.

7. Vietnam Tobacco Control Fund (VNTCF):

- a) Support agencies to enforce smoke-free regulations in accordance with the functions and tasks of the Fund;
- b) Act as the standing body of the Council for Awarding Nomination at the Ministry of Health; guide the implementation of award nominations; formulate regulations on expenditure for Award and submit them to competent authorities for promulgation; coordinate with relevant agencies and organizations in organizing the awarding ceremony;
- c) Organize information, communication, dissemination, propaganda, advertising, promotion and introduction of Award;

d) Research and support for the initiative to place signage in locations that meet the criteria of smoke-free policy.

Article 24. Responsibilities of the Department of Health

1. Provide technical advice to People's Committees of provinces and centrally-run cities to enforce this Circular in their localities.

2. Instruct, organize the implementation, inspection, inspection and handling of violations in enforcement of this Circular for units under its administration.

3. Organize the award nomination at the Departmental Council.

4. Organize information, communication, dissemination, propaganda, advertising, promotion and introduction of Award.

Article 25. Responsibilities of heads of places where smoking is prohibited

1. Include regulations on smoking prohibition in institutional rules and regulations or integrate them into internal rules and general regulations of unit, including regulations on emulation, reward and handling of violations of law.

2. Assign tasks to individuals and departments responsible for urging, examining and handling violations of law according to internal rules and regulations of each unit for enforcing the smoke-free policy.

3. Organize dissemination and education for employees of the establishment; Remind visitors of smoke-free venues.

4. Direct the placement of signage at locations under their management and periodically inspect and replace damaged signs. Equip items to store cigarette butts, cigarette ashes in the permitted areas and designated smoking spaces.

5. Award, discipline and handle violations related to smoke-free regulation in accordance with the provisions of law. Make a record of administrative violations according to its competence (if any) for punishment according to its competence prescribed by law or propose competent agencies to sanction administrative violations.

6. Encourage the installation of cameras to detect violations, apply institutional sanctions caused by smoking in accordance with the provisions of law.

7. Encourage a complete ban on smoking or set aside places in outdoor areas not near crowded gatherings for public places where designated places for smokers are permitted.

Chapter V

ENFORCEMENT PROVISIONS

Article 26. Enforceability

This Circular takes effect from 01 Aug 2023.

Article 27. Terms of Reference

In case the documents referenced in this Circular are replaced or amended or supplemented, the substituted documents or the amended or supplemented documents shall govern.

Article 28. Enforcement responsibilities

1. Medical Services Administration holds responsibility to be the focal point to monitor, check, push on the enforcement of this Circular.

2. Chief of the Ministry's Office, Chief Inspector of the Ministry, Directors of Departments under the Ministry of Health, Directors of Health Departments of provinces and centrally-run cities and relevant organizations and individuals shall be responsible for the enforcement of this Circular.

In the course of implementation, should any difficulties arise, agencies, organizations and individuals shall report to the Ministry of Health for consideration and settlement./.

Dispatch:

- NA. Social Affairs Committee (oversight);
- Government Office (edu-hlth-social affairs Dept, Gazzetta, Gov Electrical portal);
- Minister of Health (reporting);
- Deputy Ministers (joint direction);
- Ministries, Ministerial equivalents, Govt' Agencies;
- Ministry of Justice (Dept. of Legal Documents Inspection);
- PPCs of provinces, centrally-run cities;
- Departments, Administrations, Inspectorate of MoH;
- DoH of provinces, centrally-run cities;
- Electronic Portal of MoH;
- Vietnam Tobacco Control Fund;
- Archival: MoH's archival, MSA, HL (02b).



**ON BEHALF OF MINISTER
DEPUTY MINISTER**

Tran Van Thuan

ANNEX NO. 1

*(Issued under Circular no. 11/2023/TT-BYT dated 11 / 5 / 2023
by Minister of Health)*

Template 1: No-smoking signage

	
CẤM HÚT THUỐC Nếu vi phạm, phạt 500.000đ	CẤM HÚT THUỐC Tư vấn miễn phí cai nghiện thuốc lá: 1800 6606
(No-smoking If violated, fine applied at VND 500,000)	(No-smoking Free quitline at: 18000 6606)

Template 2: No-smoking logo



(No-smoking logo)

Template 3: Signage indicating access to designated smoking areas



(Access to designated smoking area)

Template 4: Signage "Designated smoking area"



(Designated smoking area – Free quitline at: 1800 6606)

ANNEX NO. 2

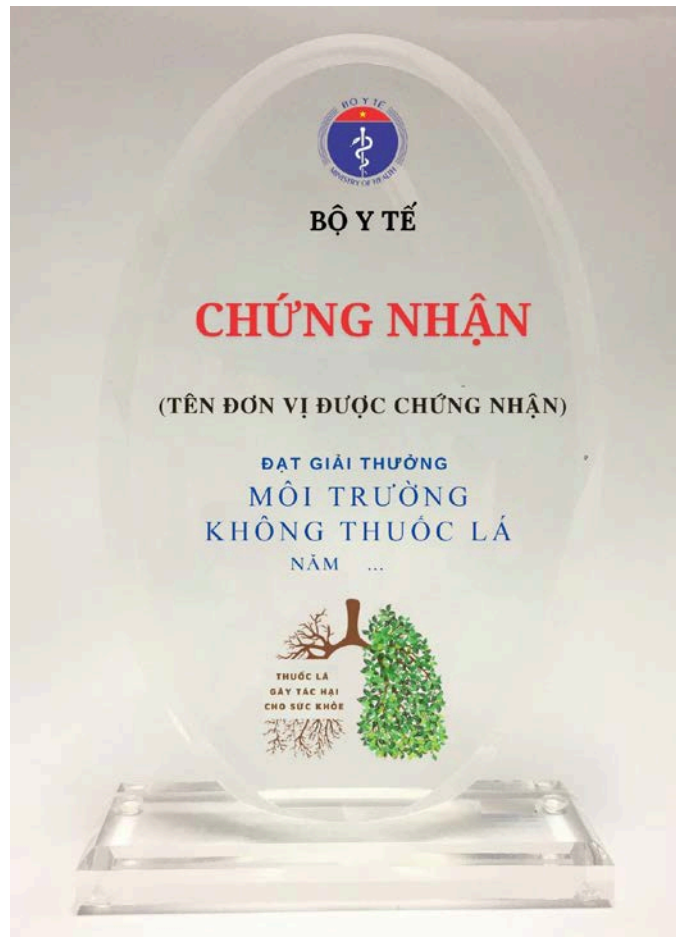
*(Issued under Circular no. 11 /2023/TT-BYT dated 11 / 5 /2023
by Minister of Health)*

Template 1: Certificate of Smoke-free Award



(Backside of the Certificate lists names of awarded organizations, individuals)

Template 2: Logo (memento plaque) of the Award



ANNEX NO. 3
TEMPLATE DOCUMENT PROPOSING AND REPORTING MERIT OF
NOMINEES FOR SMOKE-FREE AWARD

*(Issued under Circular no. 11 /2023/TT-BYT dated 11 / 5 /2023
by Minister of Health)*

PROPOSING AGENCY

SOCIALIST REPUBLIC OF VIETNAM

Independence - Freedom - Happiness

No: /BC-...

...(1)..., date..... month ... year

PROPOSAL AND REPORT OF MERIT
nominated for Smoke-Free Award

PART I
LIST OF NOMINEES FOR SMOKE-FREE AWARD:

1.
2.

HEAD OF PROPOSING AGENCY

(Sign, stamp (if any), print full name)

PART II
MERITS OF THE NOMINEES

I- BRIEF INFORMATION ABOUT THE NOMINEES

1. Name of nominees and location nominated for Award
2. Brief information of establishment, organisational structure, staffing and activities of the nominees.

II- MERIT GAINED

1. Report on outstanding merit gained as regulated on locations where smoking is prohibited and other standards.
2. Attached with proof of evidence.

HEAD OF
ORGANIZATIONS/INDIVIDUALS
WITH MERIT

(Sign, stamp (if any), print full name)

Notes:

(1) Name of location.